



Employment Application

Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_
Last First M.I.

Address: \_\_\_\_\_
Street Address Apartment/Unit #

City State ZIP Code

Cell phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No.: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_

Position Applied for: \_\_\_\_\_
Full time [ ] Part time [ ] Temporary [ ]

Driver's License (may be required for your position) # \_\_\_\_\_ State \_\_\_\_\_

Do you hold a CDL? YES [ ] NO [ ] If yes: CLASS A [ ] CLASS B [ ] # years CDL experience \_\_\_\_\_

Are you a citizen of the United States? YES [ ] NO [ ] If no, are you authorized to work in the U.S.? YES [ ] NO [ ]

Have you ever worked for this company? YES [ ] NO [ ] If yes, when? \_\_\_\_\_

Are you currently on layoff/leave from another company? YES [ ] NO [ ] If yes, when are you expected back? \_\_\_\_\_

Were you ever terminated for any kind of violence? YES [ ] NO [ ] If yes, please explain: \_\_\_\_\_

Have you ever been convicted of a felony? YES [ ] NO [ ] If yes, please explain: \_\_\_\_\_

Have you ever been terminated, disciplined or have you ever resigned for racial, ethnic, or sexual harassment? YES [ ] NO [ ] If yes, please explain: \_\_\_\_\_

Were you ever terminated for being late or excessive absences? YES [ ] NO [ ] If yes, please explain: \_\_\_\_\_

Do you have any commitments with another employer that might affect your employment with All Faiths Food Bank? YES [ ] NO [ ] If yes, please explain: \_\_\_\_\_



Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO
[ ] [ ] Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO
[ ] [ ] Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO
[ ] [ ] Degree: \_\_\_\_\_

References

Please list three professional references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_
Company: \_\_\_\_\_ Phone: \_\_\_\_\_
Address: \_\_\_\_\_ Email: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_
Company: \_\_\_\_\_ Phone: \_\_\_\_\_
Address: \_\_\_\_\_ Email: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_
Company: \_\_\_\_\_ Phone: \_\_\_\_\_
Address: \_\_\_\_\_ Email: \_\_\_\_\_

Previous Employment

Company 1: \_\_\_\_\_ Phone: \_\_\_\_\_
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a
reference? YES NO
[ ] [ ]



# All Faiths Food Bank

Company 2: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company 3: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

## Military Service

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, please explain: \_\_\_\_\_

## Proficiencies

List any valid professional certifications, licenses, and any languages, other than English, that you speak, read or write: \_\_\_\_\_

List all computer software of which you have a working knowledge: \_\_\_\_\_

List special accomplishments, publications, awards (exclude those which may disclose your race, color, religion or national origin) \_\_\_\_\_



Voluntary Self-Identification Question

All Faiths Food Bank is subject to certain governmental recordkeeping and reporting requirements for the administration of civil rights laws and regulations. In order to comply with these laws, All Faiths Food Bank invites applicants to voluntarily self-identify their race or ethnicity. Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. The information obtained will be kept confidential and may only be used in accordance with the provisions of applicable laws, executive orders and regulations, including those that require the information to be summarized and reported to the federal government for civil rights enforcement. When reported, data will not identify any specific individual.

- White Black/African American Asian Latino/Hispanic American Indian/Alaska Native Native Hawaiian/Other Pacific Islander Two or More Races

Disclaimer and Signature

I certify that the information contained in this application is correct to the best of my knowledge and understand that any falsification, misrepresentation or omission on this application is grounds for refusal to hire, or if hired, dismissal. I authorize any of the persons or organizations referenced in this application to give All Faiths Food Bank any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application and release all such parties and All Faiths Food Bank from all liability for any damage that may result from furnishing such information. I authorize All Faiths Food Bank to request and receive such information.

If employed, I understand that I will be an employee "at will" and All Faiths Food Bank or I may terminate my employment relationship at any time with or without notice for any reason.

If employed, I agree to comply with All Faiths Food Bank rules, regulations and policies, and acknowledge that these rules, regulations and policies may be changed, interpreted, withdrawn, or supplemented any time, and without prior notice to me.

I acknowledge that any offer of employment, or my acceptance of an employment offer, if such is to occur, may be withdrawn, with or without cause, and with or without prior notice, at any time, at the option of All Faiths Food Bank or myself. I understand that this application and any other documents which I may receive are not contracts of employment. I further understand that no representative of All Faiths Food Bank other than the Executive Director has any authority to enter into any agreement for employment for any specified period of time or to assure any other personnel action, either prior to commencement of employment or after I have become employed, or to assure any benefits or terms and conditions of employment or make any agreement contrary to the foregoing.

This application is current for only 60 days. At the conclusion of this time, if I have not heard from All Faiths Food Bank, and still wish to be considered for employment, it will be necessary to fill out a new application.

All Faiths Food Bank embraces a philosophy that recognizes and values diversity. Our goal is to attract, develop, retain and promote a talented diverse workforce in a culture where all employees will contribute to their fullest potential.

Signature of Applicant

Date



## All Faiths Food Bank

**All Faiths Food Bank requires that, for the safety of our employees, volunteers, and the community in which we serve, all offers of employment are contingent upon proof of current COVID vaccination and boosters.**

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

**All Faiths Food Bank, for the safety of our employees, volunteers, and the community in which we serve, that all employees comply with COVID protocol at any given time.**

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

**All Faiths Food Bank requires that all offers of employment are contingent upon the conducting of a formal background check, with a review of those findings, as well as pre-employment drug testing. By signing below, I am giving All Faiths Food Bank permission to conduct such a background check and I am agreeing to a pre-employment drug test.**

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
**SSN**

\_\_\_\_\_  
**DOB**